

### Application Form: VPN Site

Business Name		ABN	
Street Address <small>(for billing)</small>		Suburb	
State <small>(circle one)</small>	VIC / NSW / QLD / WA / NT / TAS	Post Code	

Email Address <small>(Accounts Dept)</small>	Phone <small>(Accounts Dept)</small>
Email Address <small>(IT Department)</small>	Phone <small>(IT Dept)</small>

VPN ID	Site Subnet
Router IP	DHCP      Enable / Disable

Full National Number (FNN) of site broadband connection:

**Note:** If this site is to be added to an existing Broadband Solutions VPN, please enter the VPN ID into the VPN ID field. Otherwise, if this site is for a new VPN, please enter "New" in the VPN ID field.

The FNN is the line number of the broadband connection that this VPN will be used on. For ADSL this will be a standard phone number, for SHDSL it will be a 161XXXXXXX number, and for Microwave will be a BSO-XXX-XXX-XXX number.

**This site is a:**

<input type="checkbox"/> Head Office	Monthly Fee	\$85.00
<input type="checkbox"/> Branch Office	Monthly Fee	\$59.00

**Router rental is included in monthly fee, and remains the property of Broadband Solutions. Select router type:**

<input type="checkbox"/> 4 port ADSL VPN Router	<input type="checkbox"/> 4 port SHDSL VPN Router	<input type="checkbox"/> Ethernet VPN Router
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<b>Total Setup Fee:</b>	\$	<b>Total Monthly Fee:</b>	\$
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Payment Method:	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Direct Debit (please complete attached authority form)	
Card Type	<input type="checkbox"/> Visa	<input type="checkbox"/> Mastercard <input type="checkbox"/> American Express (3.5% fee)	
Card Number		Expiry Date	
Name on Card		Amount to Pay	\$
Signature		Today's Date	

- I hereby certify that I am authorised to sign for the organisation above, and instruct Broadband Solutions to install the services outlined above
- I understand that this is a binding agreement, and that I am liable for the cost of installation, hardware, and 36 months service
- I have read and understand the terms and conditions attached to this document, or available at [www.broadbandsolutions.com.au](http://www.broadbandsolutions.com.au)

Your name \_\_\_\_\_ Your position \_\_\_\_\_

Your signature \_\_\_\_\_ Today's Date: \_\_\_\_\_

Office Use Only:    O      P      W      S      R 1027
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## **Broadband Solutions Pty Ltd Direct Debit – Customer Service Agreement**

**Suite 911 1 Queen's Road Melbourne VIC 3004**

**Phone: 1300 683 000**

**Fax: 03 8640 0561**

### Our commitment to you

#### Drawing arrangements:

We will advise you, in writing, the details of your Broadband Solutions repayment Plan drawing arrangements (amount-frequency-commencement date) at least 7 calendar days prior to the first drawing.

Where the due date falls on a non-business day, we will draw the amount on the next business day.

We will not change the amount or frequency of drawing arrangements without your prior approval.

We reserve the right to cancel the Broadband Solutions Direct Debit service drawing arrangements if three or more drawings are returned unpaid by your nominated Financial Institution & to arrange with you an alternative payment method.

We will keep all information pertaining to your nominated account at your Financial Institution, private & confidential.

#### Your rights:

You may terminate the Broadband Solutions Direct debit service drawing arrangements at any time by giving written notice to us. Such notice should be received by us at least 10 business days prior to the due date.

You may stop payment of a drawing under the Broadband Solutions Direct debit service by giving written notice to us. Such notice should be received by us at least 10 days prior to the due date.

You may request change to the drawing amount and/or frequency of your Broadband Solutions Direct Debit Service drawings by contacting us and advising your requirements no less than 10 business days prior to the due date.

Where you consider that a drawing has been initiated incorrectly (outside your Broadband Solutions arrangements) you should take the matter up directly with us.

### Your commitment to us

#### Your responsibilities:

It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date.

It is your responsibility to ensure that the authorisation given to draw on the nominated account, is identical to the account signing instruction held by the Financial Institution where the account is based.

It is your responsibility to advise us if the account if the account nominated by you to receive the Broadband Solutions Repayment Plan drawings is transferred or closed.

It is your responsibility to arrange with us a suitable alternative payment method if the Broadband Solutions Repayment Plan drawing arrangements are cancelled either by yourselves or the nominated Financial Institution.

### DIRECT DEBIT REQUEST

I/we request that moneys due in terms of the repayment arrangements covered by this document be drawn by Broadband Solutions Pty Ltd (User ID 321420) under this Direct Debiting system from my/our account conducted with

Account details are:

FI Name ..... FI Branch Name .....

BSB..... Account No.....

Account Name.....

I/we acknowledge that this Direct Debiting arrangement is governed by the terms of the Direct Debits Service Agreement received from you.

Signature(s).....Date.....

Signature(s).....Date.....

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